

CEUs Awarded by:

Utah Valley University
Continuing
Education (UVU)



Application for Pre-Approval of Renewal Units for Professional Development®

When is Pre-Approval Required?

Each state and school district has individual requirements and may vary depending where you are in your licensing cycle. The recommendation is that you check the license requirements specific to your state and licensing cycle requirements. A pre-approval form specific to your state or school district may be required. This form is offered as a standard form for your use.

A link for your state's requirements is provided at: www.teacherceutoolbox.com/state-requirements

SECTION I: Personal Information

Last Name		First Name		Date
Mailing Address	City	State	Zip	
Email Address	Phone (include area code)		School District or Employer	

SECTION II: Course Information

Name of Course(s)	Provider of Course Teacher CEU Toolbox www.teacherceutoolbox.com CEUs Awarded by: Utah Valley University Continuing Education (UVU)® Certified by an Official Transcript
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Number of CEUs for each Course	Checklist: <ul style="list-style-type: none"><input type="checkbox"/> Checked my specific state/local requirements<input type="checkbox"/> Completed all of the information on this form<input type="checkbox"/> Filed a copy of this form after completion for my records<input type="checkbox"/> Received an authorized signature verifying approval of this course to meet licensure renewal requirements (Keep a copy of the signed form.)
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10 hours of contact = 1 CEU 30 hours of contact = 3 CEU's

SECTION III:

Name of Student	Signature of Student
Name of Authorizing Personnel	Signature of Authorizing Personnel
Title of Authorizing Personnel Date	Date